

Request for Quotation (RFQ) – Stationery Goods & Equipment

Reference No: FGS/MOP/Goods/007/2025

Date: 01-October-2025

The Ministry of Planning, Investment and Economic Development (MoPIED) is seeking quotations from qualified and reputable suppliers for the provision of general stationery items to support its administrative and operational needs.

Purpose of the RFQ

The purpose of this Request for Quotation (RFQ) is to invite eligible vendors to submit their best and final quotations for the supply and delivery of stationery items listed in Annex. The selected supplier will deliver the items to MoPIED FGS.

Eligibility Criteria

Interested suppliers must meet the following criteria:

- Valid business license and tax compliance certificate.
- Experience in supplying office stationery to public or private institutions.
- Ability to deliver goods within the specified timeframe.

Delivery Terms

- Delivery Location: MoPIED , [Hussien Elabe Fahiye Building, zoobe, Wadajir].
- Delivery Period: Within [5] days from the date of Purchase Order.
- All goods must be brand new and of high quality.

Quotation Submission

Suppliers must submit their quotations in a sealed envelope or via official email clearly marked:

“RFQ for Stationery Items – : FGS/MOP/Goods/007/2025”

Submission Deadline: [15-10-2025, 11;59;00AM,], Submission via the ministry’s website or they should bring the quotations to the ministry office.[Hussien Elabe Fahiye Building, zoobe, Wadajir].

Evaluation Criteria

Quotations will be evaluated based on: Compliance with specifications, Delivery period, Price competitiveness and Supplier reliability and past performance

The Federal Republic of Somalia
Ministry of Planning, Investment and Economic Development

QUATATION PRICE

No	ITEM	DESCRIPTION	Qty	Unit Price	Amount
1	Alpha Files	1PCS	1		
2	Bag For Hand	1PCS	1		
3	Lanyard	1PCS	1		
4	Glue Stick	1PCS	1		
5	Office Trey	1PCS	1		
6	Note book	1PCS	1		
7	White Paper A4 Size	1PCS	1		
8	Tv screen	1PCS Smart Samsung 86inch	1		
9	Geo Clustering	1PCS SUSE Linux Enterprise High Availability Extension, System z, 1 IFL, Inherited Subscription of 3 Year	1		