

## VACANCY ANNOUNCEMENT

**Position Title:** AIMS and Data Management Consultant

**Duty Station:** Mogadishu, Somalia

**Contract Duration:** 1 Months

**Department:** Aid Coordination Office (ACO)

**Reporting to:** Director of Aid Coordination

**Organization:** Ministry of Planning, Investment and Economic Development (MoPIED)

### About MoPIED

The Ministry of Planning, Investment and Economic Development (MoPIED) leads Somalia's development planning, national investment promotion, and aid coordination efforts. Under the National Transformation Plan (NTP 2025–2029), MoPIED is upgrading the Aid Information Management System (AIMS) to enhance transparency, accountability, and data reliability. The upgraded AIMS will serve as a centralized digital platform to track, analyze, and report aid flows in real time for government entities, development partners, and stakeholder institutions.

AIMS Consultant TOR

### Position Summary

MoPIED is seeking a qualified **AIMS and Data Management Consultant** to support the redevelopment and enhancement of the existing AIMS. The consultant will serve as a technical link between MoPIED and the external AIMS development consultant, ensuring smooth information flow, system coordination, and continuity of data management during deployment and post-launch phases.

AIMS Consultant TOR

### Key Responsibilities

#### 1. Coordination & Technical Support

- Serve as the focal point between MoPIED and the external AIMS developer/consultant.
- Participate in requirements gathering, testing, validation, and progress meetings.
- Liaise with government entities and development partners to ensure timely data submission.

AIMS Consultant TOR

## **2. Data Management**

- Collect, verify, and manage project and financial data.
- Ensure complete and accurate data entry into AIMS based on agreed standards.
- Monitor data quality and produce regular analytical or summary reports.
- Conduct data validation exercises and database updates.

AIMS Consultant TOR

## **3. Training & User Support**

- Assist in development of training materials and user orientation.
- Provide first-level user support and escalate technical issues.
- Contribute to documentation of AIMS processes, manuals and procedures.

AIMS Consultant TOR

## **4. Post-Deployment Support**

- Maintain updated AIMS records in line with NTP pillars and aid effectiveness indicators.
- Support periodic upgrades, backups, and system maintenance.
- Generate analytical and reporting outputs for stakeholders.

AIMS Consultant TOR

## **Required Qualifications & Experience**

### **Education**

- Bachelor's degree in Computer Science, Software Engineering, MIS, Data Science, or related field.

AIMS Consultant TOR

### **Experience**

- 2–4 years of experience in data management, information systems, or aid coordination.
- Experience with AIMS, M&E platforms, or donor coordination systems is an added advantage.
- Knowledge of Somalia's aid architecture and development planning processes preferred.

AIMS Consultant TOR

### **Skills**

- Strong coordination, analytical and communication abilities.

- Proficiency in Excel, database tools, and data visualization.
- Familiarity with international aid data standards (IATI preferred).
- Fluency in English and Somali.

AIMS Consultant TOR

### **Deliverables**

- Coordination and progress reports.
- Verified and updated AIMS database.
- Training and support documentation.
- Monthly and quarterly analytical reports.

AIMS Consultant TOR

### **How to Apply**

Interested and qualified candidates are invited to submit:

- CV/Resume
- Cover letter outlining relevant experience
- Copies of academic certificates
- Contact information of three professional references

**Email Subject Line or Submitted HR Mopied office:** *AIMS and Data Management Consultant – MoPIED*

**Submission Deadline: 5-August-2025**

### **Note**

Only shortlisted candidates will be contacted. Female candidates are strongly encouraged to apply.