

HIRSHABELLE STATE OF SOMALIA
THE SOMALI WATER FOR RURAL RESILIENCE (BIYOOLE 2) PROJECT
Terms of Reference for State Project Coordinator

1. Background

Building on the experiences of the Water for Agro-Pastoralist Livelihoods Pilot Project (WALP) and Biyoole I implemented by government contributing to the National Development Plan, the Ministry of Planning, Investments and Economic Development is implementing the Somalia Water for Rural Resilience Project ‘Biyoole 2’ Project. The objective of the Biyoole II project is to develop water, agriculture, and environmental services for rural communities in Somalia’s drylands and is a five-year project. The project is framed around four components: (1) Development of Agriculture and Livestock Services around Water Points, (2) Development of Agriculture and Livestock Services around Water Points, (3) Component 3: Development of Environmental Catchment Services in Project Areas, (4) Project Management, Community Development and Enhancing Livelihoods Planning.

HirShabelle State of Somalia is establishing a core multi sectorial Project Implementation Unit (PIU) coordinated by the Ministry of Planning. The role of the PIU is to support the management, coordination, implementation and monitoring and evaluation of project activities. The PIU will be staffed with the following positions: - Project Coordinator, Finance Management Specialist, Procurement Specialist, Safeguards Specialist, M&E Specialist, Water Engineer, Environment Specialist, Agriculture Specialist and Livestock Specialists.

2. Objectives of the Assignment

Reporting to the Ministry of Planning, HirShabelle State, or a senior official designated on their behalf, the Project Coordinator (PC) shall be responsible for the overall coordination and management of Biyoole activities in Regions of HirShabelle State Somalia and management of the Biyoole PIU team. The PC will be the primary interlocutor for the Project with MOP Jubland– in particular the EAFS Unit at HirShabelle State Ministry of Finance, with the National Project Coordinator at Federal level and with the World Bank. The PC will ensure the Project is implemented in compliance will all fiduciary and safeguards requirements, reviewing and approving all reporting on the project within the Ministry and with the World Bank. The PC shall also ensure active engagement with other ministries, regional and administrative districts in the implementation of the Project in order to ensure its smooth implementation. The PC will undertake the role and responsibilities as set out above and in the Duties and Responsibilities section of this TOR.

3. Duties and Responsibilities

The Project Coordinator has the following overall responsibilities:

- Provide effective leadership to the PIU and specialists at state level Ministries ;
- Managing PIU personnel in line with the Project Operations Manual policies and guidelines;
- Lead the timely preparation and approval of project annual work plan and budgets (AWPBs) and associated procurement plans for the project;
- Ensure effective utilization of the project funds and other resources in accordance to the AWPB and procurement plan through supervision and regular monitoring of project activities;
- Ensure compliance of the project to all World Bank guidelines including fiduciary (procurement and financial management), environmental and social safeguards policies;
- Overseeing the PIU procurement processes, including maintaining a manual up-to-date Systematic Tracking of Expenditure in Procurment (STEP) tracker;
- Ensure that progress, audit and other reports are produced and submitted to the appropriate parties on a timely basis;

- Maintain excellent communications with the Federal government of Somalia and the World Bank, this includes timely responses to emails and phone communications;
- Ensuring that the PIU prepares quarterly progress reports, both narrative and financial for consideration by the World Bank;
- Ensuring safety and security of PIU resources;
- Develop a capacity building plan for the PIU; and other key staff involved in the project implementations.
- Ensure the timely dissemination of project experience and results to relevant stakeholders within the learning community;
- Ensure adequate liaison, synergies and networking with other agencies either working in the project area or potentially concerned with project activities;
- Ensure coordination and synergy with the relevant ministries (Environment, Water, Agriculture and Livestock), and other relevant stakeholders, as well as other World Bank-funded projects;
- Develop a communications strategy and ensure that an effective communication channel with all stakeholders and other donors is established and maintained;
- Represent the project at relevant meetings;
- Undertake project completion and financing closing activities when due;
- Monitor Project impacts and lessons learned as well as budgetary trends;
- Perform any other duties relevant to the project as may be assigned by NPCU and the Minister of Planning or his designated representative.

4. Key Deliverables

- A comprehensive Project Annual Workplan and budget (AWPB)
- Quarterly, Biannual and Annual project Physical and Financial Progress report POM Action Plan Report
- Quarterly Project Interim Financial Report (delegated to FM Specialist)
- Communications strategy
- Monthly STEP tracker
- Capacity Building Plan
- Minutes of quarterly Inter Ministerial Steering Committee meetings

5. Qualifications and experience

This is a senior management position requiring a results-oriented professional committed to bottom-up, community-driven approaches for empowering communities to realize their development goals and facilitating strong collaboration across participating ministries.

- Master's Degree or higher in public policy planning, agricultural sciences, engineering, environmental studies or any other related field;
- 7 years hands-on experience in managing donor funded, multi-sectorial and community development rural resilience development projects in Somalia;
- Work experience under the pilot Water for Agro pastoral livelihoods pilot Project and Biyoole I will be an advantage.
- Demonstrated experience in managing teams;
- Demonstrated experience in contracting and management of consultants (individuals and firms);
- Clear understanding of, and experience in, World Bank procurement procedures, activity-based work and budget planning;
- Knowledge and experience in social accountability;
- Strong understanding of best-practice approaches to monitoring;

- A drive for results in a relatively high-volume, quick-paced programme environment, creativity and analytical capability required to respond to evolving programme demands and current events;
- Strong communication and inter-personal skills and ability to work within and build a team environment, ability to provide both detailed and strategic analysis, ability to work effectively and harmoniously within a multi layered work environment;
- Ability to adapt and cope with change;
- Excellent computer skills in full microsoft office suite (excel, word and powerpoint);
- Written and spoken fluency in Somali and English;
- Good understanding of local political economy and proven capacity for relevant intellectual and operational leadership in development work, particularly for community-based development;
- Eexperience of dealing with different stakeholders including different levels of governments, national and international research institutions, development partners, civil society and communities. Familiarity with Participatory Integrated Community Development (PICD) process will be an added advantage;
- Good understanding of water, agricultural, and environmental policies, strategies and associated regulatory frameworks;
- Ready for flexible working hours and extensive work load as well as frequent field travel to support project implementation at community level.

6. Reporting

The Project Coordinator will be reporting to the Minister of Planning, Investment and Economic Development and the National Biyoole Project Coordinator.