



FEDERAL GOVERNMENT OF SOMALIA

Ministry of Planning, Investment and Economic Development



Water for Agro-Pastoral Productivity
and Resilience Project (P167826)

Terms of Reference

Position Title:	Monitoring and Evaluation Specialist
Project:	Somalia Water for Agro-Pastoral Productivity and Resilience (WAPR) – “Biyoole”
Location:	Mogadishu, with travel across Somalia
Accountable to:	National Project Coordinator, “Biyoole”
Government agency:	Ministry of Planning, Investments and Economic Development
Type of Contract:	Individual Consultant
Duration:	12 months, with possibility for extension

1. Background

Building on the experiences of the Water for Agro-Pastoralist Livelihoods Pilot Project (WALP) implemented by government in which eight sand dams were built and contributing to the National Development Plan the Ministry of Ministry of Planning, Investments and Economic Development is implementing the Water for Agro Pastoral Productivity and Resilience “Biyoole” Project. The objective of the Biyoole project is to develop water and agricultural services among agro-pastoralist communities in dry-land areas of Somalia and is a five-year project. The project is framed around the following components and sub-components: - Component 1. Support development of multiple-use water sources, 1.1 construction of new community water points (number) and 1.2 rehabilitation of community water points (number); Component 2. Institutional and Capacity development, 2.1 national and state institutional capacity building and 2.2

community development and demand mobilization; Component 3. Supporting sustainable land management and livelihoods development around water points. 3.1 integrated landscape management and 3.2 Agriculture and livestock support; Component 4. Project management, M&E, knowledge management and learning and contingent emergency response.

As the World Bank and the Government of Somalia build on the successes of the Biyoole Project, a new phase is under discussion whereby the support of the World Bank can potentially extend to the Hirshabelle and Jubbaland States.

The Government of Somalia is establishing a core multi sectoral Project Coordination Unit (PCU) coordinated by the Ministry of Planning. The role of the PCU is to support the management, coordination, implementation and monitoring and evaluation of project activities. The PCU will be staffed with the following positions: - Project Coordinator, Finance Management Specialist, Procurement Specialist, Safeguards Specialist, M&E Specialist, Water Engineer, Environment Specialist, Agriculture Specialist and Livestock Specialist.

2. Objectives of the Assignment

Reporting to the National Project coordinator; the Monitoring and Evaluation Specialist (MES) will be responsible for overall Monitoring and Evaluation and learning of the Project. This will include monitoring the physical and financial progress of the Project. In addition, the MES shall be responsible for managing the Project's overall Monitoring and Evaluation Framework to ensure that the Project is on track to meeting its development objectives, its expected outputs and outcomes and its intended beneficiaries. The MES will work in close consultation and coordination with the Project Coordinator, the Financial Officer, Technical Specialists and the World Bank Task Team.

Results based M&E will follow a methodology for measuring and monitoring results, as well as for review. The baseline for measuring results under the project will be conducted within six months of appraisal; responsibility will rest with the PIU complemented by close Bank support. A results framework and monitoring matrix to track inputs, outputs, and outcomes has been developed for the project with intermediate and key performance indicators. Project implementation progress will be monitored continuously, and outputs and outcomes will be reviewed during project supervision to evaluate progress using data compiled by the PIU.

M&E will measure project performance according to results framework targets and provide monthly, and quarterly activity reports, targeting both the management of contractors as well as external stakeholders. A comprehensive six-monthly report will also be submitted to the World Bank. Baseline, mid-term and annual beneficiary surveys to measure who and to what extent people benefit from the infrastructure and services as well as how it affects their lives in both social and economic terms, a mid term survey and an end-line survey, and final implementation completion report will be completed.

A Quality Enhancement Implementation Support Team will develop a web-based Management Information System (MIS) to enable real time loading of data and monitoring. These data need to be up-

to-date to help management make informed decisions and know how the project is progressing both on financial utilization and project development objectives.

3. Duties and Responsibilities

The overall responsibility of the Monitoring and Evaluation Specialist is to establish an M&E system and improve the monitoring and reporting in the project across all components to ensure that the expected project development objectives are being achieved. More specifically, the Specialist will have the following key responsibilities:

- Undertake a basic WALP sites visit to ascertain how the dams are functioning after completion in 2018 (Somaliland and Puntland only)
- Undertake a basic Biyoole 1 site visit to ascertain how the dams are functioning after completion in 2022 (Somaliland, Puntland, Galmudug, Southwest)
- As per the project M&E System, develop M&E Plan for the project and play a leading role in following up the implementation of the plan at all levels
- Provide technical inputs on monitoring and evaluation parameters to improve planning, programming and implementation of project;
- Review current monitoring data being collected by the project, the NGO Facilitating Partners and the TA firm and (i) identify additional information that needs to be captured in consultation with the Project Coordinator, the PIU and the World Bank and (ii) ensure the data being collected is credible and verified;
- Develop standard data collection and reporting templates and formats and ensure harmonized approach for data collection and reporting at all levels of the project implementation
- improved formats for collecting relevant data and put in place strengthened systems for its collection;
- Develop or improve existing reporting formats (monthly and quarterly reports) for the project;
- Develop improved formats for and contribute to the production of high quality reports for the line ministries and the World Bank;
- Analyze monitoring data, document key findings from monitoring and evaluation activities and submit monitoring reports to the Project Coordinator;
- Document case studies on successes in the project that can be used in external communications material;
- Coordinate and lead the planning and implementation of key M&E activities, including the baseline survey, development of the project MIS, the Mid-term Review, End of Project evaluation study and as appropriate Completion and results report;
- Provide input to the development/design of any other evaluation work carried out by project or the World Bank;
- Provide any necessary support to the consultant setting up the Management Information System (MIS) for the programme and manage the day to day work on the MIS implemented during Biyoole I.
- Collect M&E reports from each FMS on a monthly basis; compile and send a comprehensive report to the World Bank
- Make sure M&E specialists from respective Federal Member States enter data into the Management Information System Dashboard every week
- Conduct M&E training and standardize reporting across Federal Member States
- Any other duties as assigned by the Project Coordinator.

4. Key Deliverables

- M&E Plan
- Project MIS
- Biyoole Baseline Survey;
- Monitoring and Evaluation Framework;
- Monthly , Quarterly and Mid-Term (six monthly) M&E Reports;
- Mid-term survey;
- Biyoole Endline Survey.

5. Qualifications and experience

- Master’s Degree or equivalent in a relevant field;
- Minimum of at least 10 years of experience with development projects overall, preferably in Somalia; of which at least five years should be on planning, monitoring and evaluation of development projects
- Experience in monitoring and evaluation in an international agency is preferred;
- Practical Experience on Management Information System (MIS)
- Experience in designing and implementation of results management and monitoring and evaluation systems, data collection and analysis, results reporting;
- Fluency in English;
- Good analytical and technical report writing skills
- Excellent communication skills: speaking, writing, and listening;
- Excellent computer skills including Microsoft Office tools (Word, Excel, and PowerPoint) and Internet;
- Experience with managing a databases system and software is desired.

Reporting and Other Deliverables

In addition to the reports mentioned under “Key responsibilities” above, the consultant in close coordination with the Project Coordinator, is responsible for providing periodic (as decided by the Project Coordinator) progress reports and project completion reports.

Language

Reports and other documents shall be submitted in English and in Somali when required.