



**FEDERAL GOVERNMENT OF SOMALIA
MONITORING AND EVALUATION DEPARTMENT**

**SOMALI INTEGRATED STATISTICS AND ECONOMIC PLANNING CAPACITY
BUILDING PROJECT (ID-P171160)**

**TERMS OF REFERENCE
MONITORING AND EVALUATION PILLAR FOCAL POINT FOR NDP-9
(NDP-9, 2020-2024)**

Project Name:	Somali Integrated Statistics and Economic Planning Capacity Building Project
Project ID:	ID-P171160
Type of Focal Point:	Pillar (Security & Rule of Law) of NDP-9 Monitoring and Evaluation Focal Point
Reference No:	SO-MOPIED-297948-CS-INDV
Estimated Duration of the Assignment:	260 Days over a period of 12 Months
Duty Station:	Ministry of Planning, Investment & Economic Development, the Federal Government of Somalia

1. BACKGROUND

The International Development Association (IDA) has awarded the Federal Government of Somalia (FGS) a grant to implement the Somali Integrated Statistics and Economic Capacity Building (SISEPCB) Project through the Somali National Bureau of Statistics (SNBS). The proposed project aims to improve the government's macroeconomics and fiscal programming agencies' programming and analytical capacity, as well as strengthen the national statistics system and national monitoring and evaluation (M&E) system, to enable them to regularly access, analyze, and improve the performance and results of their public policies and programs. The project's specific goal is to: (1) Strengthening the national statistics system; (2) Strengthening monitoring and evaluation capacity; and (3) Building economic policy analysis and economic planning capacity.

2. Rational of the NDP-9 Focal Point

The main purpose of these NDP-9 Pillar focal points is to coordinate and collect all the information related to the National Development Plan, particularly the four pillars and their cross-cutting imperative evidence, to participate in the quarterly pillar and sub-working group meetings with the specific focus on discussing the progress of the NDP-9 and to prepare accurate M&E reports that reflect the status of the national plan, lessons learned, challenges and best practices.

This support will be provided through 12 months technical personnel in the following four pillars of the NDP-9:

- a) Pillar 1: Inclusive politics
- b) Pillar 2: Security and rule of law
- c) Pillar 3: Economic development
- d) Pillar 4: Social development

The FGS is looking for four focal points with sufficient knowledge, skill and experience in coordinating, compiling, analyzing, reporting and disseminating information related to the overall National Development Plan implementation processes being performed by the government institutions. The national development plan focal persons will attend the quarterly pillar and sub pillar working group (PWG) meetings respectively, where they insure effective and appropriate coordination mechanisms, changes occur in pillars/ sectors presented during the event in order to produce the NDP-9 progress report.

Most MED staff have the basic M&E knowledge, which may not be adequate to address the needs of the international M&E procedures and practices for developing and reporting on national M&E systems. Therefore, a member of MED staff will be attached to the consultant, who will mentor and train him/her on how to coordinate and collect information related to the NDP-9 implementation progress, prepare quarterly reports for presentation in the quarterly NDP-9 sub-group working meetings. These reports also form important inputs into the NDP-9 annual progress reports. Thus, the consultant's tasks will include mentoring and training of regular MED staff assigned to him/her. The consultant and MED Director will prepare and agree on an action plan for monitoring the MED staff assigned to the consultant. Development and implementation of this action plan will form part of the first deliverables of the consultant.

3. Objectives of the Focal Point

The overarching goals of hiring the focal person are two-fold: (a) to coordinate, monitor, review, evaluate, manage, and report on the national development plan implementation progress, particularly in sectors where government pillar/sector/sub-working group institutions conduct the primary and most important functions; and (b) to mentor and train regular MED staff assigned to work under him/her; the later will be expected to take over the work of the focal person at end of the consultants' contracts.

These are the key objectives/purposes to be reached within the time frame of this assignment:

- i. To build effective and suitable coordination and reporting procedures for the implementation of the national development plan.
- ii. To promote results/evidence-based planning and management decisions that affects each of the NDP-9 Pillars.
- iii. To build strong partnerships for coordination and harmonization of mechanisms of NDP-9.
- iv. To identify tools through which data and information are collected, analyzed, verified, and transformed into useful information.
- v. To participate in the National Development Plan pillar/sub-working group meeting sessions and provide appropriate recommendations for monitoring and evaluation plans.
- vi. To mentor and train regular MED staff assigned to work under him/her.

4. Expected Deliverables

The MED will receive support from the NDP-9 PWG focal points to establish consistency between the PWGs and the M&E Department activities of the Ministry of Planning, Investment and Economic Development (MoPIED), to successfully carry out its primary mandate and functional tasks. The following assignments are expected to deliver for NDP9 reporting by the end of 2022:

- i. Coordinate the reporting system with development partners to guarantee that their programs are in line with NDP-9 and that data is available in real-time
- ii. To represent MED at all NDP-9 pillar working group coordination discussion sessions.
- iii. Produce monthly, quarterly, and annual pillar progress reports and publish each sector's progress.
- iv. Monitoring, review and evaluation issues to determine of any type of new data that need to be collected as the NDP-9 implementation progresses.
- v. Development and implementation of an action plan that will form part of capacity building for a MED staff to be assigned to the consultant.
- vi. Each pillar and sector's progress and achievements will be assessed through gathering data, monitoring, and reporting on the indicators and targets stated.

Finally, the PWG Focal Point will help to streamline the overall structure for tracking and supporting milestone progress, as well as agreeing on success criteria and timetables through regular reporting.

5. Roles and Responsibilities

The focal persons are expected to undertake the following specific tasks:

- i. Participate in NDP 9 pillar working groups and sub-working groups meetings to collect information and prepare progress reports.
- ii. Participate in NDP-9 pillar working group coordination mechanisms and present progress and the achievement of the Pillars.
- iii. Prepare quarterly progress reports and contribute to the annual progress reports of the National Development Plan.
- iv. Develop an engagement plan and coordinate the consultation with stakeholder consultations of the relevant government agencies to develop the reporting framework of all pillar working groups.
- v. Contribute to the preparation of the mid-term review of the National Development Plan, reporting and dissemination of the findings to the other government agencies.
- vi. Develop National Development Plan harmonized reporting tools and share with other implementing government agencies.
- vii. Collect data from government and partners for the purpose of monitoring and evaluation of programs and projects aligned with the Pillars.
- viii. Mapping and alignment of the National Development Plan output/outcome indicators to identify gaps in baseline data.
- ix. Build the capacity and mentor MED staff on monitoring and evaluation, data collection from the pillar working group and sub-working groups and reporting.
- x. Any other duties assigned by the Director.

6. Required Qualification and Experience

- i. Degree in Monitoring and Evaluation, Economics, Development Studies, Statistics, Public Administration, Social Development, International Relations, Project Planning and Management or any related field.
- ii. At least 5 years of work experience in designing, developing and implementing Monitoring and Evaluation frameworks/systems, especially in areas related to M&E in the areas of politics and law and order.
- iii. Proven previous team leader experience in programs management or conducting an evaluation of large-scale government policies, programs or projects.

- iv. Proven experience in designing and implementing evaluations, monitoring tools, learning tools, research methods and approaches (including quantitative, qualitative and participatory) for the project and programmatic level.
- v. Demonstrated experience in developing and implementing comprehensive M&E systems.
- vi. Proven experience in M&E, review and analysis of activities and report writing relating to politics and law and order.
- vii. Fluency in English with excellent writing, communication and presentation skills. Fluency in Somalia language is an added advantage; and
- viii. Previous experience in working in Somalia/Horn of Africa with good knowledge of the political and geographical context of Somalia.

7. Implementation and Reporting Arrangements

The Focal Individuals will report to the Director of the Monitoring and Evaluation Department of the MOPIED. They will give work plans, timesheets, and elaboration of the progress of their work and deliverables on an agreed-upon basis to the MED Director through written debriefings. MED will also be in charge of providing workspace for focal persons, facilitating meetings with stakeholders, and coordinating any field visits.

8. Facilities to be Provided by the Client

The Client shall:

- Provide facility and data needed
- Assign counterparts who are MED staff to work with focal persons
- Ensure that relevant staff participate in the training workshops

9. Timeline

The estimated duration of the focal person assignment is 260 days excluding holidays over a period of 12 months.